



# Clearview Regional High School District Student AUP

## District Policies

Policy Number	Policy Title
<a href="#">2360</a>	Use of Technology
<a href="#">2361</a>	Acceptable Use of Computer Network/Computers and Resources
<a href="#">2363</a>	Student Use of Privately Owned Technology
<a href="#">5513</a>	Care of School Property
<a href="#">5516</a>	Use of Electronic Communications and Recording Devices
<a href="#">5600</a>	Student Discipline / Code of Conduct
<a href="#">7520</a>	Loan of School Equipment
<a href="#">7523</a>	School District Provided Technology Devices to Pupils
<a href="#">8335</a>	Family Educational Rights and Privacy Act

## District Issued Chromebooks

In accordance with Policy 5513: Care of School Property, students are responsible for the proper care of school property and the school supplies and equipment entrusted to his/her use. Students and parents will be responsible for district- owned technology property that is issued to them, just as they are for other district-owned items such as text books, calculators, athletic equipment, or library books. The Clearview Regional School District recognizes that there is a need to protect the investment by both the district and the student/parent. If the device is damaged, the district will repair or replace it, but students/parents will be responsible for the cost of those repairs or replaced devices.

However, the liability on families/students can be reduced significantly by taking part in the district's Chromebook Protection Plan program. For \$30 (non-refundable), per device, the Chromebook Protection Plan program will repair or replace the device the first time damage occurs. If the Chromebook is repaired, the family will be offered to renew the Protection Plan for an additional \$30. This Protection Plan program covers accidental damage. It does NOT cover loss, theft, damage by flood/fire/intentional destruction. The district strongly recommends purchasing our Chromebook protection plan.

Choosing to enroll in the district's Chromebook Protection Plan is optional. You may elect to pay for damages (out of pocket Personal Liability). Parents/guardians who select no plan will be financially responsible for loss, theft, and all damages not covered by the manufacturer's warranty. In the event of damage that requires



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payment for parts, the parent(s)/guardian(s) will receive an invoice for any repair part used to correct the issue. Typical repair and replacement cost estimates are listed below.

Replace entire Chromebook - \$415  
Replace screen - \$100  
Replace Motherboard - \$115

Replace power cable/charger - \$40  
Replace transport case - \$25  
Replace keyboard/touchpad - \$55

The Clearview Protection Plan **does not** cover lost or stolen devices. Parents will be responsible to cover the cost of the replacement device. In case of theft, vandalism, and other criminal acts, a police report, or in the case of flood/fire, a flood/fire report must be filed by the parent/guardian. A copy of the police/flood/fire report must be provided to the school district in a timely manner.

**Intentional or Repetitive Damage or Abuse:** Intentional damage or abuse may include students purposely or negligently causing destruction to district-provided devices that renders said device inoperable or in need of repairs. Parents/guardians are responsible for full payment of intentional damages/abuse to Chromebooks. The School District Protection Plan program **does not** cover intentional damage/abuse of the device.

### **Examples of negligence.intentional damage:**

- (1) Student left writing utensils in the case causing damage to the Chromebook screen.
- (2) Student began drawing on the keyboard of Chromebook causing the mousepad/keyboard to become damaged.
- (3) Student left the Chromebook in a vehicle during hot weather and the device will no longer operate due to damage caused by increased temperature.

**Loaner Devices:** The Technology Department may issue a student a "loaner" device while the student's primary Chromebook is being repaired. Upon completion of repairs, the student will have their original device returned. All students who are given a loaner device are responsible for any damage they may have caused to the given device at the full repair cost.

**Repair Instructions:** Students who are experiencing difficulty with their school-provided device should (A) If located in the Middle School, report to the Library/Main office and ask for assistance, or (B) if located in the High School, bring the device to the Technology Office (Room 300) for further assistance.

Students/Parent(s)/Guardian(s) may also email [support@clearviewregional.edu](mailto:support@clearviewregional.edu) for additional technology-related assistance.

**Hardship Instructions:** If your family qualifies for the Free/Reduced Meal Program through the Federal Government, you may request a one- time waiver of the insurance fee. If the device is damaged, you will be responsible for the insurance fee of \$30 thereafter. If you qualify, you will be notified of your adjusted fee. By checking **Yes** and signing the form, you have authorized the district to utilize the information that you have completed on the current Free/Reduced Meal Application.



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## Video Conferencing

Clearview Regional High School District may offer individual or group video conferencing or audio classroom instruction at home to those students requiring additional help from their teacher(s).

## Data & Privacy

Clearview Regional High School District respects your child's privacy. We take measures to keep your child's Personal Identifiable Information safe by adhering to FERPA and COPPA laws. We have created a list of approved resources that our students use. This list can be found on the technology website as well as [here](#).

## Anti-Big Brother Act

The State of New Jersey requires us to inform you about the "Anti-Big Brother" Act: P.L.2013, CHAPTER 44, approved April 15, 2013, Senate No. 2057. This public law states that our district will provide "written or electronic notification that the electronic device may record or collect information on the student's activity or the student's use of the device if the electronic device is equipped with a camera, global positioning system, or other feature capable of recording or collecting information on the student's activity or use of the device." Click on this link, or type it into your browser, to read the act: <https://www.nj.gov/education/techno/abba/>

Clearview Regional High School District is utilizing a software program that monitors, filters, and tracks the location of students' Chromebooks. This program, called GoGuardian, records all Internet activity in the Chrome browser when students log in using their Clearview Google account. The monitoring and recording happens regardless of the device and the student's location. GoGuardian only monitors and collects Internet activity: it does not use the device webcam to capture photos or videos of students, staff members, or any school activities. This ensures that students use their devices for legitimate school purposes.

Please note that the Clearview School District shall not use any of GoGuardian's capabilities in a manner that would violate the privacy rights of the student or any individual residing with the student.

## Children's Internet Protection Act

Clearview Regional High School District has taken precautions to eliminate controversial material in accordance with C.I.P.A. (Children's Internet Protection Act) However, it is impossible for Clearview Regional High School District to restrict access to all controversial materials. By signing this AUP you acknowledge you will not hold Clearview Regional High School District responsible for any content that manages to get past the filter.



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### Google Workspace for Education

At Clearview Regional High School District, we use Google Workspace for Education, and we are seeking your permission to provide and manage a Google Workspace for Education account for your child. Google Workspace for Education is a set of education productivity tools from Google including Gmail, Calendar, Docs, Classroom, and more used by tens of millions of students and teachers around the world. At Clearview Regional High School District, students will use their Google Workspace for Education accounts to complete assignments, communicate with their teachers, sign into their Chromebooks, and learn 21st century digital citizenship skills.

The notice below provides answers to common questions about what Google can and can't do with your child's personal information, including:

- What personal information does Google collect?
- How does Google use this information?
- Will Google disclose my child's personal information?
- Does Google use student personal information for users in K-12 schools to target advertising?
- Can my child share information with others using the Google Workspace for Education account?

Please read it carefully, let us know of any questions, and then sign below to indicate that you've read the notice and give your consent. If you don't provide your consent, we will not create a Google Workspace for Education account for your child.

#### **Google Workspace for Education Notice to Parents and Guardians**

This notice describes the personal information we provide to Google for these accounts and how Google collects, uses, and discloses personal information from students in connection with these accounts.

[Click here](#) to read Google Workspace for Education Notice to Parents and Guardians.



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## District Issued Chromebook Options:

### Protection Plan Options

- School District Protection Plan (\$30)
- Personal Liability

### Are you Eligible for a Hardship Waiver?

- Yes
- No

## Parent/Guardian:

The undersigned acknowledges and agrees to the above procedures for use of district and personal equipment along with district policies listed above. Further, accepting full responsibility for supervision, if and when my child's use is not in a school setting. I hereby give permission for my child to access the Internet, participate in live video or audio classroom instruction at home and certify that the information contained on this form is correct. Furthermore, I hereby grant permissions for my child's work to be posted to the district website. I understand that all work posted to the district website is available for inspection by users of the internet.

**Google Workspace for Education Consent:** I give permission for Clearview Regional High School District to create/maintain a Google Workspace for Education account for my child and for Google to collect, use, and disclose information about my child only for the purposes described in the notice ([found here](#)).

**Students Name:** \_\_\_\_\_

**Parent/Guardian Name:** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Student:

The undersigned agrees to the above policies and procedures, and pledges that they are responsible for the district device both at school and at home. They will use their chromebook for school work only, and will be sure to always have it charged and ready for class. They will keep track of their device and always keep it under their possession.

**Students Name:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_